

**St. Mary's County Emergency Services Board**  
**Wednesday, December 12, 2018**

**1. CALL TO ORDER**

Meeting called to order at 19:01 PM

**2. ROLL CALL**

**Members present**

Hattie Norris, St. Mary's County Ambulance and Rescue President  
Shawn Davidson, Emergency Medical Services Chief & Secretary of Emergency Services Board  
JA Nelson, President of Fireboard Association  
Stephen Walker, Director of Emergency Services  
James "Mock" Mattingly, Chair of Emergency Services Board  
Steve Facini, Vice Chair of Emergency Services Board  
Gary Bell, County Fire Chief

**3. PRESENTATION**

**A. Review & Approve Minutes**

I move to approve the Minutes of November 15, 2018 as presented.

Motion by Shawn Davidson, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

**4. COMMITTEE REPORTS**

**A. Sub Committee Appointments**

*Motion 1:* I move to approve Hattie Norris to chair the Advanced Life Support Steering Committee in addition to the Director of Emergency Services and the Jurisdictional Medical Director. Hattie will staff the committee out with representatives from Mechanicsville and Lexington Park Rescue Squads and up to three members from the St. Mary's Advance Life Support Unit.

Motion by Shawn Davidson, second by Stephen Walker.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

*Motion 2:* I move to approve the appointment of Paula Turner to chair the LOSAP subcommittee, who will identify additional members.

Motion by Hattie Norris, second by Gary Bell.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

## **5. OLD BUSINESS**

### **A. Harris Radio Systems**

Steve Walker gave an update on the radio system, the status of the end of the contract, new pagers, radio maintenance and other issues concerning the Harris Radio system. Harris Corporation has nothing to add at this time. Steve Facini asked Harris for a copy of the contract without redaction. Harris will report back to Steve Walker on this. J.A. Nelson asked for a test of Harris Bypass system - redundancy protocol. Steve Walker will begin this in the January timeframe.

### **B. Loan Request Discussion**

Ridge President Debbie Drury said the paperwork has been turned in every year. She said the Ridge Treasurer Christy Bright has been in touch with Patty Litten in Finance.

The Board has asked that Finance and Christy Bright with the Ridge Rescue Squad both be present at the Feb 13th meeting to discuss further.

### **C. By-Law Change Update**

On October 10, 2018 a motion was passed to submit to the County Commissioners a recommended by laws revision that would allow this board to create a public comments section during the regular meetings. After much research, it is determined that a bylaw change is not required and establishing a public comment section is at the direction of this board. A Public Comment section has been added to our agendas for all regular meetings.

## **6. NEW BUSINESS** - NO NEW BUSINESS

## **7. PUBLIC COMMENTS** - NO PUBLIC COMMENTS

## **8. ADJOURN**

### **A. Motion to Adjourn**

I move to adjourn the meeting at 1945

Motion by Shawn Davidson, second by Gary Bell.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

Mary Ann Gardiner, Recorder

Minutes approved by the Emergency Service Board on 1/25/19.